



*Australian Immigration
and Trade Services
Ltd Liability Co.*

INSTRUCTIONS TO APPLY FOR A WORKING HOLIDAY VISA FOR AUSTRALIA

AITS can assist nationals of agreement countries to apply for a Working Holiday visa for Australia to permit you to travel and holiday in Australia with the option of taking incidental work to supplement your holiday funds. You are not permitted to work for longer than 6 months with the same employer. You are not permitted to study for more than 4 months. Applicants must have turned 18, but not turned 31, at the time of lodging the visa application and have no dependent children. You must be outside Australia at the time of application of your first Working Holiday visa. You must not have entered Australia on a Working Holiday visa previously.

The Working Holiday visa is valid for 12 months from the date of issue and permits you to stay in Australia for up to 12 months from the date you first enter Australia.

See our Terms of Service for full details of limitations of service, refund policy and disclaimer of liability in relation to your visa application.

Citizens of the following countries can apply for a Working Holiday visa at our office:

Belgium, Canada, Denmark, Estonia, Finland, France, Germany, Hong-Kong SAR, Italy, Japan, Malta, Netherlands, Norway, Republic of Cyprus, Republic of Ireland, Republic of Korea, Sweden, Taiwan, United Kingdom.

Please send the following documents to AITS, Postfach 457, CH-3800 Interlaken:

- Completed and signed Form 1150: Application for a Working Holiday visa for Australia**
It is not necessary to attach a passport sized photograph to form 1150.
- Completed and signed Form 956: Appointment of Agent**
Please complete questions 14 and 15 (if applicable) and sign and date declaration at question 24
- Proof of payment**
Please provide proof of payment (stamped copy of Empfangsschein/Récépissé/Ricevuta or e-banking receipt) of the Australian Government application fee plus our service charge totalling **Sfr 400.-** per application. Payment can be made to either our PostFinance Account 60-357890-1, by cash, or by e-banking to IBAN CH41 0900 0000 6035 7890 1. **PAYMENT BY CREDIT CARD IS NOT ACCEPTED.**
- Photocopy of the identity, validity, date of issue and place of issue pages of your passport. If you hold a second nationality please provide a copy of the identity, validity, date of issue and place of issue pages of your second passport.** Your passport must be valid for the length of your intended stay in Australia. It is recommended that your passport be valid for at least 6 months after your intended departure from Australia.
- Copy of your flight details** if available or a short note advising when you intend to leave your home country.
- An envelope with your name, address and a stamp** for the return of your visa grant letter.
- Health Examination (if applicable):**
Please refer to the Health Requirements link on our website *Health requirement for temporary entry to Australia Form 1163i* to see if your nationality and the nature or duration of your visit requires you to undergo health testing with a panel doctor.

Additional health assessments may be required if you answer "yes" to any question regarding a health condition in the visa application form. Regardless of your citizenship, if you have spent more than 3 consecutive months in the last 5 years in another country, the higher risk level applies.

Additional health assessments will be required for medium or higher risk applicants who intend to enter a classroom environment for more than 3 months or are likely to enter a health care or hospital environment whilst in Australia. Applicants who intend to work/study to be a doctor, dentist or nurse, or are likely to work/train at an Australian childcare centre will need to undertake health screening. Should you have any queries, please contact AITS.

